

Accessing FLCC Library Databases from Off-campus

You can access the FLCC Library databases from off-campus if

- You are a current FLCC student (or employee).
- You know your username and password for your Student (or employee) e-mail account.
- Your computer is setup to allow access to the FLCC Library database.

Therefore, you must first establish a valid FLCC e-mail account.

- **Students:** Go to <http://axp.flcc.edu/src/activate.php> to activate your Student e-mail account or go to <http://axp.flcc.edu/src/reset.php> to reset your Student e-mail account if you have forgotten your username or password.
- **Employees:** Your FLCC e-mail/computer account username and password are used to access the Library's databases. If you don't have an FLCC computer account set up, contact the Computer Help Desk to get a college account form to fill out as well as an informative tri-fold brochure.

If you have any questions or problems with your FLCC e-mail account:

Please contact the Computer Help Desk at (585) 394-3500 Ext. 7419 or go to B388.

Note: To log in to your Student e-mail account after you've set it up:

Go to flcc.edu, click on CURRENT FLCC STUDENTS on the left, scroll down, and then click on Student e-mail under COMPUTING SERVICES.

Accessing the Library's Databases:

1. Go to [Fulltext & Citation Databases](#) . (Or from the [FLCC web site](#), click on LIBRARY on the left, and then this link).
2. Select your database.
3. When prompted, select/enter the following information:
 - a. **User Type:** Select student (or employee)
 - b. **Username:** Enter your FLCC e-mail username
 - c. **Password:** Enter your FLCC e-mail password
4. You will be automatically transferred to the selected database.

Note: This login process is necessary only once per browser session.

If you are encountering problems accessing the Library databases, the following are some sites for trouble shooting:

- Visit <http://library.flcc.edu/ezproxyinfo.cfm> to set your browser to
 - Accept cookies
 - Enable popups
 - Enable Javascript

You can also call the Library at 585-394-3500 Ext. 7371.